

Meeting Title	Torquay & Paignton Liaison Forum
Venue	Microsoft Teams
Date	Friday 14 th February 2025

Present	Tim Jones (TJ)	Nick Ripley (NR)	Peter Bingle (PB)
	Jessica Marles (JM)	Vanessa Ripley (VR)	Nigel Penney (NP)
	Jason Bond (JB)	Tim Allen (TA)	Christine Carter (CC)
	Simon Pinder (SPi)	Max Bingle (MB)	Alex Pedley (AP)
	Sam Walker (SW)	Morgan Bingle (MB)	Steven Poulton (SP)
			Andrew Strang (AS)
		Bob Penfold (BP)	

Agenda Items	1. Welcome & Apologies	HM
	2. Minutes from the last meeting	HM
	3. Actions from minutes	HM
	4. Harbour Financial Update & Charges	HM
	5. Operational Update	HM/NB/SPo
	6. Health & Safety	HM/SW
	7. Staffing	NB/SP
	8. Events	SPo
	9. AOB	HM

1.	Welcome & Apologies (HM Introduction)	Action
	TJ welcomes all to the meeting, JM advised of the below apologies Tim Morris Yvonne Twelves Mike Fox	

2.	Minutes from the last meeting	Action
	Nothing raised. Events are currently not ready to be put on the website due to conflicting events and ongoing applications, will be updated when possible.	

	<p>users. MB advised that there is a document from IFCA stating the area is a potting area and they will find the document and send it in. SP advised that he would also contact IFCA to confirm the designation.</p> <p>AP gave an operational update on issues within Torquay.</p> <p>A vessel on MDL Marina sunk a few months ago, this caused little pollution, but work involved a few different parties to recover it. All costs were met by the vessel's insurance.</p> <p>A hydraulic pipe burst on the bridge over the Christmas period, we are having issues with the reliability of the contractors that maintain the bridge and looking at a local company taking over servicing and repair.</p> <p>We recently had a refit on the work boat and it was taken out of the water, this was useful as issues were found that would not have been found if it were not lifted out.</p> <p>Fenders have been knocked off Haldon Pier and we will be working with divers to recover and re-install them.</p> <p>SP gave an operational update on issues within Paignton.</p> <p>Recent conversation with Paignton Pleasure cruises confirmed the lift in will be on the 4th April. A request will be put to Nick for the pontoon to be back in Paignton Harbour before this date.</p> <p>Enigma Signs have been contacted to re quote for signage around Paignton Harbour.</p> <p>SP has been advised there is no funding for festoon lighting, we do not currently have a price for this. SPi advised there is paperwork saved to confirm this funding.</p>	
6.	Health and Safety	Action
	<p>SW gave an update on Health and Safety, confirming there has been no reportable incidents since the last Liaison Forum.</p> <p>The waste oil shelter on Haldon pier has been upgraded with the construction of concrete access steps.</p> <p>The rebuild to 10 Store in Torquay is now complete, It has been a big project to ensure the store is safe for the storage of flammable materials. The project was managed by council engineers.</p>	
7.	Staffing	Action
	<p>TJ advised operationally staffing is fine however the Administration side is suffering due resignation, retirement and maternity leave issues, which are all happening within the next few months. Recruitment planning has started and we are hopeful to be back up to full speed before the season starts.</p>	
8.	Events	Action
	<p>SP gave an update on the events situation, advising that the administration member who assists with the events will be moving into a new role to cover the recent leavers so he would be taking on more events work.</p> <p>Discussion held over events happening across the bay and conversation had about the dates for the Cowes event, JB to send email to SP with dates they have given him. No paperwork has been submitted to the Harbour Authority about this event.</p>	

	<p>BP confirmed there are two world championships in 2026 and 2027 so will ensure these events are submitted.</p> <p>This year is one of the busiest years we have had for events.</p>	
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

9.	AOB	Action
	JM confirmed invoice run to go ahead hopefully W/C 24 th February.	